OVERCHURCH INFANT SCHOOL

Moreton Road,
Upton,
Wirral,
CH49 4NS
Tel: 0151-677 3335
Fax: 0151-678 7301
Headteacher: Mr S Elliott BA (Hons) PGCE NPQH

Dear Parents,

There is a strong correlation between excellent attendance/punctuality and high attainment. Therefore it is a priority at Overchurch Infant School to make sure all the children are in school and ready to learn. If you are not at school you cannot access the curriculum!

Punctuality

School opens at 8.50am and registers are taken by 9am. If a child arrives late to school they are less likely to be ready to engage in learning and valuable time is being lost. Even though you might think 5 minutes is nothing to worry about, 5 minutes late every day means that your child misses approximately 15 hours over the year - it soon adds up as this table demonstrates!

Time late each day	Learning hours lost over a year
5 minutes	15 hours
10 minutes	31.5 hours
15 minutes	47.5 hours
20 minutes	65 hours
25 minutes	95 hours

Attendance Guidelines

Good attendance at school is very important. If you are not here, you can't learn!
This year we aim to have an attendance percentage of 96% or above.
Holidays are not allowed during term time. Only in exceptional circumstances will permission be considered.

Every child has 175 non-school days a year (175 days to spend on family time, visits, holidays, shopping, household jobs and other appointments)					
190 school days in each year 190 days for your child's education	10 days absence 180 days of education	19 days absence 171 days of education	29 days absence 161 days of education	38 days absence 152 days of education	47 days absence 143 days of education
SAFETY ZONE		AT RISK ZONE		DANGER ZONE	
100%	95%	90%	85%	80%	75%
Good Best chance of success. Gets your child off to a great start.		Worrying Less chance of success. Makes it hard to catch up.		Serious Concern Not fair on your child.	

Thank you for your support in providing your child with the best chance of success.

S. Elliott

S Elliott
Headteacher

schooloffice@overchurch-infant.wirral.sch.uk
www.overchurchinfants.co.uk
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